



2026 QCaMP for Educators Partnership Responsibilities

Thank you for your interest in partnering to facilitate a QCaMP for Educators in your region! To ensure a smooth planning process for our organizers and application process for our participants, we're asking potential partners to please review the division of responsibilities below. If you have any questions or concerns about these responsibilities, please do not hesitate to reach out to us at qcamp@sandia.gov.

Partner Responsibilities

These are the responsibilities of the partners who will host a cohort of educators in their region. Partners will be responsible for:

- I. Timely review and responses to QCaMP leadership team emails and correspondence
- II. A commitment to fully fulfill all QCaMP partner requirements and meet all deadlines as laid out in the Anticipated Timeline below
- III. Requiring applicants to apply to QCaMP via the application form provided by the QCaMP team
- IV. Identifying, booking, and confirming a classroom or other suitable location for QCaMP that can accommodate your cohort with access to:
 - Free Wi-Fi, a projector or similar for viewing streamed lessons, a speaker for hearing streamed lessons, and a microphone for communicating with instructors
- V. Providing a facilitator(s) for your cohort (we recommend 1 facilitator per 10 participants) who will be the main point of contact during the camp for real-time implementation and who can ensure that:
 - participants have access to the building/classroom, Wi-Fi, and restrooms
 - the cohort is logged on to the Zoom link each day
 - questions are raised and addressed with the instructors
 - any issues (technical or otherwise) can be dealt with
- VI. Ensuring your participants have access to a laptop and Wi-Fi. Most participants will bring their own laptops, but we always recommend having a few on-hand for those who do not have access to a laptop.
- VII. Providing a logo to the QCaMP team for inclusion on marketing materials
- VIII. Distributing QCaMP co-branded marketing materials throughout local community
- IX. Reviewing applications in accordance with recommended metrics provided by the QCaMP team by April 30th, 2026 (see Anticipated Timeline below)
- X. Communicating with accepted participants to confirm participation, provide location and logistical information, coordinate forms (photo releases, evaluation consent, etc), and provide any additional information to cohort participants as needed
- XI. Acquiring and paying for any additional materials required for participation in hands-on activities (not to exceed \$100/participant). We expect partners to provide enough kits such that each participant can bring activities back to their classrooms.
- XII. Providing a list of final participants to the QCaMP team





- XIII. Providing completed QCaMP forms and releases for all participants, facilitators, and attendees of the camp
- XIV. Providing stipends to participants with financial need. To allow for broad participation in 2026, applicants will be asked to indicate whether they require financial support for their time to participate. For those who indicate that they require support, we recommend \$500/participant.
- XV. Providing implementation stipends to participants. In order to encourage implementation in the classroom, we strongly recommend that partners provide an additional stipend to all participants who report a meaningful classroom implementation in the following 2026-2027 school year, which could include introducing a QCaMP module in a class, devoting a class to a QuanTime activity, bringing a quantum scientist to speak to students either in-person or virtually through Quantum-To-Go, etc. We recommend \$500/participant. We will provide a form on our website, accessible for participants, to report implementation.
- XVI. Coordinating with the QCaMP team to provide a post-camp debrief, photos, and any additional information required for reporting purposes
- XVII. Working with QCaMP to amplify teacher experiences via news releases and/or social media posts

QCaMP Team Responsibilities

These are the responsibilities of the QCaMP team led out of Sandia National Labs and Berkeley Lab. The QCaMP team will be responsible for:

- I. Providing overall leadership and coordination for the program.
- II. Creating and maintain an application page/form for partner cohorts to use
- III. Providing QCaMP-branded marketing materials with partners
- IV. Providing biweekly or as-needed updates to partners on applicants during the open application period
- V. Providing recommended metrics for reviewing applications
- VI. Providing a list of additional materials required for participation in hands-on activities including links, quantities per participant, and cost estimates
- VII. Providing forms to the partner that their participants will be required to fill out and return to the QCaMP team (such as photo release forms, etc.)
- VIII. Providing tentative and final camp schedules
- IX. Providing access to the Google Classroom where materials will be accessible to participants
- X. Providing the Zoom link required for accessing daily activities
- XI. Providing all instruction
- XII. Guiding and addressing Q&A sessions
- XIII. Leading any other QCaMP-wide activities such as networking or professional development sessions





- XIV.** Coordinating with partners to request a post-camp debrief, photos, and any additional information required for reporting purposes. (Note that if Partners have their own required reporting, the QCaMP team will also provide evaluation results and additional requested information.)

Anticipated Timeline

12/10/2025 -	Potential partner applicant Q&A
12/19/2025	Partner application deadline
12/19/25 – 01/17/26 -	Follow-on discussions with partner applicants as needed
01/16/2026 -	Final partners identified/announced. Deadline for partner logos and rough location information (within 2 miles) of partner camps.
Late 01/2026 -	Partner info session #1
01/23/2026 -	Deadline for QCaMP team to share marketing materials with partners.
02/01/2026 -	Participant applications open!
02/2026 -	Partner info session #2
03/2026 -	Partner info session #3
03/2026 -	Applicant Q&A session
04/10/2026 -	Participant applications close!
04/10/2026 -	QCaMP team will share applications for your cohort and all required forms
04/17/2026 -	QCaMP team will share the tentative schedule and list of materials
04/2026 -	Partner info session #4
04/30/2026 -	Deadline for participant application review/partners reach out to selected applicants cc'ing QCaMP leadership.
05/2026 -	Partner info session #5 and kit building Q&A
05/07/2026 -	Deadline for first-round selected applicants to confirm participation. If additional space is available, partners reach out to second-round selected applicants.
05/14/2026 -	Deadline for second-round selected applicants to confirm participation.





05/17/2026 - Deadline to send list of final participants to QCaMP team with all completed forms.

06/2026 - **Partner info session #6 and Zoom troubleshooting**

06/2026 - **Facilitator orientation and Q&A session**

06/2026 - **Participant Q&A session**

06/22/26 – 06/26/2026 – **QCaMP!!!**

By 7/2/26 Partner results and debrief meeting

